

## STANDARDS AND ETHICS COMMITTEE

### FEEDBACK ON OBSERVATIONS OF COUNCIL & COMMITTEE MEETINGS

Meeting:	Full Council Meeting
Date:	27 <sup>th</sup> October 2022

Please provide feedback on the following:

<u>Topic</u>	<u>Comments</u>
Room Layout:	Council Chamber with EasyConf Connect application in place to support remote participation.
Name plates/identification of Committee; Witnesses and Officers:	Name plates in place for those attending in person. Remote participants/observers via both the EasyConf application and the Webcast link on the Council website.
Ability to hear proceedings:	<p>Despite the Chair giving clear reminders, microphones were not always turned on before individuals started speaking.</p> <p>At 19:00 the scheduled 15 minute break commenced but it was 30 minutes before I was able to re-join the meeting via both Webcast and the EasyConf app.</p> <p>-Via Webcast: The screen displayed a message that said the meeting would restart shortly. However, the Webcast did not resume the broadcast until circa 19:30.</p> <p>-Via EasyConf app: This did not restart automatically. An email with a fresh link to re-join was received at 19:31 and I was able to re-join at this point.</p> <p>On re-joining it was clear that the meeting had restarted some time before and therefore remote attendees would have missed up to 15 minutes of the proceedings. This can be seen on the Webcast recording of the meeting at the 2:28:32 point where the Chair announces the 15 minute break. Immediately afterwards, when the recording restarts, Cllr Chris Weaver is already speaking on Agenda item 7.</p>
Agenda and Reports availability:	The vast majority of papers were available in good time but some papers were late, which included two confidential appendices had to be circulated by email during the meeting.
Management of Meeting:	Very good
Clarity of decision making:	Generally good.

Possible Code of Conduct/Standards and Ethics Issues:
None noted.

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I agree that my feedback can be shared with the Council and/or the Community Council (if applicable).

Name:	David Mills
Date:	27 <sup>th</sup> October 2022